



**BOARD OF PUBLIC WORKS AND SAFETY
MEETING MINUTES**

Meeting Date: September 7, 2022

MEMBERS

TRENT A. MCCAIN ESQ., PRESIDENT ~ **PRESENT**
ARLENE D. COLVIN ESQ, VICE PRESIDENT ~ **PRESENT**
ANGELA LOCKETT ESQ, MEMBER ~ **PRESENT**
MARIANETTA L. BARBER, CLERK

MINUTES

APPROVAL OF MEETING MINUTES

August 31, 2022

– **Adopted & Approved**

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

CLAIMS

Ratification of Claims Paid on August 31, 2022

○ 1101 – GENERAL FUND		\$51,413.66
○ 2490 – COVID-19 ESG	\$14,910.00	

TOTAL CLAIMS PAID **\$66,323.66**

– **Approved**

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

Approval of Claims to be Paid on September 9, 2022

○ 1101 – GENERAL FUND		\$118,351.74
○ 2201 – MOTOR VEHICLE HIGHWAY	\$462.69	
○ 2202 – LOCAL ROADS & STREETS	\$18,249.35	
○ 2204 – PARK DEPARTMENT	\$15,639.02	
○ 2225 – VEHICLE AUCTION	\$1,367.08	
○ 2226 – COMMUNITY DEVELOPMENT	\$18,925.53	
○ 2228 – LAW ENF TRAINING	\$1,725.48	
○ 2308 – SOCIAL SERVICES	\$450.00	

○ 2402 – PROTECTIVE SERVICES	\$2,033.38
○ 2427 – COMP COURT	\$783.65
○ 2435 – ESG SHELTERS	\$9,989.64
○ 2450 – GREEN URBANISM	\$6,450.00
○ 2455 – SOLID WASTE RECYCLING	\$375.00
○ 2469 – HIV PREVENTION	\$802.26
○ 2482 – SAFE & THRIVING	\$428.00
○ 2487 – ARPA RESCUE PLAN	\$360.50
○ 2491 – COVID-19 CDBG	\$5,817.50
○ 2528 – DOIT NON REVERTING	\$1,503.37
○ 4447 – LAKEFRONT	\$3,000.00
○ 4455 – E LAKEFRONT TIF	\$1,200.00
○ 8903 – WCI/UCI BENEFIT	\$18,013.10

SPECIAL REVENUE

\$107,575.55

○ 2215 – AMBULANCE	\$1,386.85
○ 2240 – PUBLIC SAFETY INCOME TAX	\$9,058.06
○ 2429 – NEIGHBORHOOD STABILIZATION	\$138.12
○ 2430 – FORECLOSURE GRANT	\$1,143.86
○ 6607 – MARQUETTE PARK	\$4,181.83

TOTAL CLAIMS PAID

\$241,836.01

– Approved

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

CORRESPONDENCE AND AGREEMENTS

CORRESPONDENCE FROM THE PUBLIC WORKS DIVISION

Residential Disabled Parking Signage (NEW) for review and approval, the following resident has presented an application for a new residential disabled parking sign.

- Everleene Chambers
4508 Pennsylvania Street

All submitted documentation has been verified and payment will be made upon approval.

– Approved

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

Residential Disabled Parking Signage (NEW) for review and approval, the following resident has presented an application for a new residential disabled parking sign.

- Roberta Chambers
431 Dallas Street

All submitted documentation has been verified and payment will be made upon approval.

– Approved

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

Residential Disabled Parking Signage (NEW) for review and approval, the following resident has presented an application for a new residential disabled parking sign.

- **Rhonda Hall**
4639 Lincoln Street

All submitted documentation has been verified and payment will be made upon approval.

– Approved

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

Residential Disabled Parking Signage (NEW) for review and approval, the following resident has presented an application for a new residential disabled parking sign.

- **Lovie Sharp**
3714 Johnson Street

All submitted documentation has been verified and payment will be made upon approval.

– Approved

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

Residential Disabled Parking Signage (NEW) for review and approval, the following resident has presented an application for a new residential disabled parking sign.

- **Rhonda Hall**
4639 Lincoln Street

All submitted documentation has been verified and payment will be made upon approval.

– Approved

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

Residential Disabled Parking Signage (NEW) for review and approval, the following resident has presented an application for a new residential disabled parking sign.

- **Joseph Jones**
1699 W 10th Place

All submitted documentation has been verified and the required fees have been paid.

– Approved

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

Residential Disabled Parking Signage (NEW) for review and approval, the following resident has presented an application for a new residential disabled parking sign.

- Frances Peels
825 Maryland Street

All submitted documentation has been verified and the required fees have been paid.

– Approved

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

Contract with Priced-Rite Tree Removal LLC to provide tree removal services from the City of Gary General Services Tree Disposal Yard located at 900 Madison Street. The Contract provides for a term effective as of September 1, 2022 and ending December 31, 2022. Contractor shall be paid an amount not to exceed Seventy-Four Thousand One Hundred Seventy Dollars (\$74,170.00) during the term of this Contract.

– Approved

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

Request for permit extension. Lane Closure, Detour, and Bridge Construction – Lake Street Between 3rd Avenue and Birch Streets – Federal Highway Administration/National Parks Service.

The National Parks Service has a permit to remove the Douglas Center pedestrian bridge across Lake Street. They have requested a permit extension to construct a new bridge. This will again require lane closures and detour on Lake Street between 3rd Avenue and Birch Streets. The detour will use 3rd Avenue, Grand Boulevard, and Birch Streets. Construction is scheduled to be March through November 2023. However, the road closure and detour will only be for an approximate two-week duration.

If the board approves, recommendation is to extend the National Parks Service/Federal Highway Administration's permit contingent upon:

1. Weekly schedule updates are given.
2. All Right-of-Way Permit Requirements shall be followed.
3. Petitioner shall notify Public Works upon completion to schedule a final inspection of the restoration.

– Approved

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

Contract with Milestone Contractors North Inc. to provide services required for the 2022 Citywide street resurfacing project for the City of Gary. The Contract provides for a term effective as of September 1, 2022 and ending December 31, 2022. Contractor was awarded the winning bid and shall be paid an amount not to exceed Four Million Four Hundred Sixty-Eight Thousand Eight Hundred Sixty-Three Dollars (\$4,468,863.00) during the term of this Contract.

– Approved

A. Lockett – Yes
A. Colvin – Yes
T. McCain – Yes

Request for Permit to Install Communications Cable. Comcast – Hoosier Cable Services – 3400 W 4th Avenue.

Comcast has requested a permit to install fiber optic communication cable at the subject location. No closures are anticipated. The work is expected to take place August 1st through August 31st. The traffic control method has been reviewed and is acceptable.

Recommendation is contingent upon:

- 1. The fee shall be \$1,000 per ordinance.**
- 2. All attached City of Gary Street Cut & Right-of-Way Permit Requirements shall be followed.**

– Approved

A. Lockett – Yes
A. Colvin – Yes
T. McCain – Yes

Request for Driveway Permit – Arellano Trucking – 3866 Grant Street.

Arellano Trucking has requested a driveway permit at the subject location. The trucking yard is in unincorporated Lake County, but the driveway is to Grant Street, which is owned and maintained by the City of Gary. Construction will not start until spring, but the Lake County Planning Department requires proof that the City has approved the driveway prior to allowing Arellano to proceed with his County permit application. We have reviewed the enclosed application and recommend approval.

Recommendation is contingent upon:

- 1. The fee shall be \$136 per the City's Schedule of Fees ordinance.**
- 2. The attached Right-of-Way Permit Requirements shall be followed, specifically the pavement cross section.**
- 3. A Contractor licensed with the City of Gary shall perform the work in the Grant Street right-of-way.**

– Approved

A. Lockett – Yes
A. Colvin – Yes
T. McCain – Yes

Request for Permit to Install Communications Cable. ATT – Always Underground – Grant Street and W Eighth Avenue.

ATT has requested a permit to bore and place a 1-1/4-inch conduit from an existing manhole at the intersection to an existing pole at the northwest corner of the intersection. No closures are anticipated and flaggers will be utilized as necessary. The work is expected to take place prior to September 23, 2022.

Recommendation is contingent upon:

- 1. The fee shall be \$1,000 per ordinance.**
- 2. All attached City of Gary Street Cut & Right-of-Way Permit Requirements shall be followed.**

– Approved

A. Lockett – Yes
A. Colvin – Yes
T. McCain – Yes

Request for Driveway Permit. 360 Degree Construction – 3732 Connecticut Street.
360 Degree Construction has requested a driveway permit at the subject location. The contractor will be removing and replacing a concrete driveway in the Connecticut Street right-of-way. We have reviewed the enclosed application and have no objections.

Recommendation is contingent upon:

1. The fee shall be \$62 per the City's Schedule of Fees ordinance.
2. The attached Right-of-Way Permit Requirements shall be followed, specifically the pavement cross section.

– Deferred

A. Lockett – Yes
A. Colvin – Yes
T. McCain – Yes

Request for Driveway Permit. Portage Paving – Woodlake Village Apartments 8901 E 5th Ave.
Portage Paving has requested a permit to replace multiple driveways at the subject location.
Recommendation is contingent upon:

1. The fee shall be \$50 plus \$1 per foot of frontage per the City's Schedule of Fees ordinance.
2. The attached Right-of-Way Permit Requirements shall be followed, specifically the pavement cross section.

– Approved

A. Lockett – Yes
A. Colvin – Yes
T. McCain – Yes

CORRESPONDENCE FROM THE COMMUNITY DEVELOPMENT DEPARTMENT

Receipt and opening of CDBG Senior Rehabilitation Bids.

On August 30, 2022, a bid was let for the CDBG Senior rehabilitation work on one (1) property. Accordingly, we are requesting the Board of Works receive and open the bid on Wednesday, September 7, 2022.

– Postponed

A. Lockett – Yes
A. Colvin – Yes
T. McCain – Yes

CORRESPONDENCE FROM THE HEALTH & HUMAN SERVICES DEPARTMENT

Contract with Liz Carpenter to provide services as a medical insurance clerk, coordinating the billing process with insurance companies for the Gary Health Department. The Contract

provides for a 1 year term effective as of July 1, 2022 and ending approximately June 30, 2023. Contractor shall be paid an amount not to exceed Three Thousand One Hundred Twenty Dollars (\$3,120.00) during the term of this Contract. The Contractor shall be paid at a rate of \$15.00 per hour.

– Approved

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

Contract with Rosemarie Joiner to provide services as a Data Entry clerk, responsible for data collecting and reporting for CDBG COVID19 outreach program for the Gary Health Department. The Contract provides for a 3-month term effective as of September 1, 2022 and ending December 31, 2022. Contractor shall be paid an amount not to exceed Four Thousand Five Hundred Dollars (\$4,500.00) during the term of this Contract. The Contractor shall be paid \$500.00 bi-weekly.

– Approved

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

CORRESPONDENCE FROM THE REDEVELOPMENT COMMISSION

MOU between the City of Gary Board of Public Works and the City of Gary Redevelopment Commission. The purpose of the agreement is to outline the responsibilities of the parties as it relates to the acquisition of 3200 Grant St.

– Approved

A. Lockett – Yes

A. Colvin – Yes

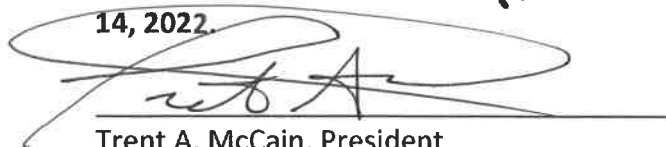
T. McCain – Yes

UNFINISHED BUSINESS ~ None

NEW BUSINESS ~ Introduction of Communications Director Alexandria Ward.

PUBLIC COMMENTS ~ J. Nowacki, R. Purnell, E. Mosley

APPROVED and ADOPTED on September
14, 2022.

A handwritten signature in black ink, appearing to read 'Trent A. McCain', written over a horizontal line.

Trent A. McCain, President

A handwritten signature in black ink, appearing to read 'Arlene D. Colvin', written over a horizontal line.

Arlene D. Colvin, Vice President

Angela Lockett, Member

